

SECURITY

TIP OF THE WEEK



Data Classification

Internal Data

Internal data is information that is necessary for:

- people to perform their work at the University
- is properly available to others at the University
- is not appropriate to be known by the general public

Unsure of the Data Classification?

- Try asking, "What consequences will the University incur if the data in question is exposed?"
- ...if significant legal expenses or lawsuits, the data is **probably legally restricted**.
- ...if embarrassment, perhaps requiring public apology, then the data is **probably confidential**.
- ...if regret, then the data is **probably internal**.
- ...if pride, then the data is **probably public!**

*Do you have ideas that should be shared as security tips of the week?
If so, please send them to UnivIT_SP@ur.rochester.edu*

For more information, please visit:
www.rochester.edu/it/security

